



ADULT SAFEGUARDING POLICY FOR EAGLE INSTITUTE

MISSION STATEMENT/INTRODUCTION

At Eagle Institute, we are committed to providing a safe and respectful environment for all our members to learn and practice martial arts. Our vision is to empower individuals through the discipline of martial arts, promoting not only physical strength but also mental resilience and integrity. We value the importance of inclusivity, respect, and the well-being of every person associated with our organization.

POLICY STATEMENT

Eagle Institute believes in the right of every individual to live without fear of abuse or neglect. We uphold this by ensuring a safeguarding culture that is inclusive of all ages, abilities, disabilities, genders, races, religions, ethnic origins, sexual orientations, marital statuses, and gender identities.

SCOPE

This policy applies to all staff, volunteers, members, and participants at Eagle Institute, inclusive of visitors and affiliated entities.

PURPOSE

The purpose of this policy is to establish Eagle Institute's commitment and procedures for safeguarding adults. It outlines our role and responsibilities in promoting the welfare and well-being of adults within our community and provides guidance on what actions to take when welfare concerns arise.

IMPLEMENTATION

Eagle Institute will implement this policy through:

- Safe recruitment practices.
- Appointment of a designated Lead Safeguarding Officer.
- Regular communication and training on this policy.
- A clear code of conduct for service delivery.
- Incorporating adult safety in our risk assessments.
- Legislation
- The policy is informed by key legislation regarding adult safeguarding pertinent to our home nation, further detailed on the Ann Craft Trust website.

PROCEDURES

A simplified flowchart for reporting concerns will be made available, outlining the steps to be taken by any individual who has a safeguarding concern.

KEY CONTACT DETAILS

Lead Safeguarding Officer:

Name: Zydrune Klimaviciute

Email: Klimaviciutezydrune@gmail.com

Phone: 07944271765

Raising and Managing a Concern

Concerns can be shared via:

- In-person meetings.
- Email communication.
- Telephone calls.
- The procedure for managing concerns is detailed within the policy document.

Whistleblowing

The policy includes a whistleblowing process for concerns regarding the business or its employees.

Recording and Information Sharing

Information will be stored and shared in compliance with GDPR and data protection laws.

Sources of Information and Support

- Local Safeguarding Adults Team and Board.
- Active Partnership.
- Action on Elder Abuse.
- Ann Craft Trust.
- Men's Advice Line.
- National LGBT+ Domestic Abuse Helpline.
- National 24-Hour Freephone Domestic Abuse Helplines.

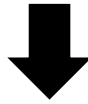
ADULT SAFEGUARDING CONCERN REPORTING FLOWCHART FOR EAGLE INSTITUTE

CONCERN IDENTIFIED:

Concern regarding an adult's welfare is observed or reported.

Initial Response:

Ensure the immediate safety of the adult if in danger.
Listen carefully and take notes.



Report the Concern:

Immediate reporting to the Lead Safeguarding Officer (LSO) without delay.



Lead Safeguarding Officer (LSO) Actions:

LSO assesses the information.
Determines if it's a safeguarding issue.



Decision Point:

If it is a safeguarding issue, go to step 6.
If it is not a safeguarding issue, provide appropriate support or referral.



Action by LSO:

Record the details in the safeguarding log.
Contact appropriate external agencies (e.g., local authorities, police) if necessary.



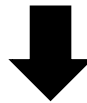
External Reporting:

Report to local authority adult safeguarding board or appropriate body.
Await instructions and cooperate with investigations.



Internal Follow-Up:

LSO coordinates internal response.
Inform relevant parties within the organization on a need-to-know basis to protect confidentiality.



Support and Review:

Offer support to the adult involved and any others affected.
Review the incident to identify any lessons learned or policy changes needed.



Record Keeping:

Secure and confidential record maintenance according to GDPR and data protection laws.
Review and update records as required.



Closure:

Once all actions have been taken and the case is concluded, ensure all records are up-to-date.
Provide a summary to the concerned parties within the organization, respecting confidentiality.



Feedback:

Provide feedback to the person who reported the concern.
Offer additional support if needed.